



WESTSOUND
WATERSHEDS COUNCIL
AGENDA

West Sound Watersheds Council (WSWC)
June 16, 2010 9:00 AM - 12:00 PM
Kitsap Administration Building, Commissioners Chambers

- 9:00 Introductions, review agenda
- 9:15 WSWC ground rules (discussion and approval) *see draft attached*
- 9:45 WSWC representation at Puget Sound Salmon Recovery Council - meeting July 22 (discussion and decision)
- 10:00 Kitsap County Watershed Health Monitoring Program (discussion and brainstorming) *see attached agenda*
- 10:30 Liberty Bay test case (information sharing & discussion)
-USGS Urbanizing watersheds research
-Kitsap Health District work
-Other monitoring or studies?
- 11:00 Strawberry Plant Park issues – Jerry Elfendahl
Representing the Friends of Cannery Cove
- 11:30 Information sharing and reports
*Citizen Science committee
*ECONet (Kitsap)
*Others?
- NOON Adjourn
Next meeting dates: July 21, Aug. 18, Sept. 15, Oct. 20, Nov. 17, and Dec. 15

DRAFT - GROUND RULES

West Sound Watersheds Council Lead Entity

PURPOSE/MISSION STATEMENT

The West Sound Watersheds Council (WSWC) is the lead entity for salmon recovery housed within Kitsap County government, as agreed to by the cities, counties, and tribes* in the geographic area, as described in the “Salmon Recovery Act” (RCW 77.85).

*Suquamish Tribe, Squaxin Island Tribe, Kitsap County, Pierce County, cities of Bainbridge Island, Bremerton, Gig Harbor, Port Orchard and Poulsbo.

I. WEST SOUND WATERSHEDS COUNCIL Description

The West Sound Watersheds Council geographic area includes Water Resource Inventory Area (WRIA) 15, excluding Hood Canal, and is commonly referred to as the West Sound Watersheds.

WSWC will serve as the coordinating body for implementation of the Puget Sound Salmon Recovery Plan, a sub set of the Puget Sound Action Agenda, for activities occurring within the West Sound Watersheds. This will include coordinating with and connecting entities such as the Salmon Recovery Funding Board (SRFB), the WSWC Technical Advisory Group (TAG), project sponsors, other lead entities, and state and federal agencies (such as Washington State Department of Ecology and the Puget Sound Partnership).

WSWC, with input and guidance from the TAG on scientific and technical issues, will develop a strategy for protection and restoration of salmon habitat. This strategy will include both capital and non capital projects, such as education, regulatory compliance and research. This strategy will be updated by WSWC each year through the Puget Sound Partnership (PSP) 3 Year Work Plan update.

WSWC will develop a single ranked-in-order-of-priority list of proposed projects each year to be submitted to the SRFB through the PSP for funding consideration. Ranking will be dependent on criteria set by WSWC and the TAG.

WSWC will review and rank other projects as requested by other funding programs such as the Community Salmon Fund, the Estuary and Salmon Restoration Program (ESRP), or the National Estuary Program.

WSWC will solicit members and support a broad representation as described in the “Salmon Recovery Act” (RCW 77.85) and will include key implementer groups. Such broad representation may include elected officials from the state, county and cities; staff from the state, county and cities; staff from federal agencies; project sponsors; stakeholders; and other interested parties. Participation in WSWC is voluntary

II. MEETINGS

Meetings of WSWC will be scheduled by the lead entity coordinator. The time, location,

and frequency of meetings may vary to ensure that all tasks are completed in a timely manner and to maximize attendance by WSWC members.

All meetings or events conducted by the WSWC will be open to the public.

Notice of meetings and events will be provided to any interested parties and WSWC members.

III. DECISION MAKING

The goal for decision making will be consensus. Conflicts will be resolved through negotiation until consensus is achieved, a vote is called for, or the item is tabled.

Issues being put to a vote will be decided by a simple majority.

IV. RECORD KEEPING

Records will be maintained by the lead entity coordinator and available for review during normal business hours with reasonable notice.

Lead entity coordinator will provide an agenda and attendance roster for each meeting.

Meeting notes and other important documents relevant to WSWC business shall be posted on the WSWC website

WSWC products may take the place of the usual minutes.

V. WSWC MEMBER RESPONSIBILITIES

Attendance at the meetings is important to continue being an informed WSWC member. WSWC members are expected to attend the meetings. If a member is unable to attend a meeting, it is the member's responsibility to inform themselves on issues discussed in those meetings through review of the meeting summaries and products.

VI. TECHNICAL ADVISORY GROUP (TAG) RESPONSIBILITIES

The purpose of the TAG is to help ensure that sound science is used in the identification and prioritization of salmon habitat protection and restoration projects in the West Sound Watersheds.

The TAG will provide recommendations on project prioritization for SRFB grant funding to WSWC and lead entity coordinator.

Members of the TAG shall reflect expertise in technical experts in the fields of salmon life history, marine ecology, restoration techniques, nearshore habitats, geology, water quality and quantity or other areas as determined by the WSWC.

The TAG will operate as an independent committee of WSWC, governed by generally accepted guidelines and practices governing the activities of independent science boards.

The TAG will announce its meetings in advance and will encourage all interested parties to attend and observe.

VII. LEAD ENTITY/LEAD ENTITY COORDINATOR RESPONSIBILITIES

Kitsap County will assign a lead entity coordinator to support the work of the WSWC and the TAG. The lead entity coordinator will manage lead entity operational funds received from the RCO.

The lead entity coordinator will serve as the primary point of contact with for the SRFB project ranking process in the West Sound. The lead entity coordinator will be responsible for managing communication and information exchange among the WSWC, TAG, project sponsors, and state and federal agencies.

The lead entity coordinator will coordinate public outreach and education activities for WSWC.

The lead entity coordinator will handle the appropriate administrative duties and coordinate with the WSWC, TAG, and committee chairs (if appointed).

The lead entity coordinator will support project sponsors by assisting with project applications through the Habitat Work Schedule (HWS), the PRISM grant system at RCO and the lead entity ranking process.

The lead entity coordinator will respond to any requests for letters of support or other information related to projects included in the WSWC 3 Year Work Plan.

The lead entity coordinator, with the support and assistance of the WSWC and the TAG, will solicit and encourage local sponsors.

The lead entity coordinator will report the final ranking process and projects to the West Sound Watersheds Council.

VIII. PROJECT SPONSOR RESPONSIBILITIES

Project sponsors will submit complete and accurate project proposals within the prescribed time frame through the HWS and PRSIM databases.

Project sponsors will participate in site visits or WSWC discussions of their projects.

West Sound Watershed Council

Meeting Sign in Sheet

June 16, 2010

Kitsap Administration Building, Port Orchard

NAME

EMAIL (if not on file)

- 1 Kathleen Peters
- 2 MARK Libby CCTF mklibby@earthlink.net
- 3 Troy Field's troy@midsoundfisheries.org
- 4 JIM Atto
- 5 John Meyer on file
- 6 Joleen Palmer on file
- 7 Linda Berry-Maraist lberry.maraist@cityofpoulsbo.wa.us
- 8 Bob Johnston johnston@spawar.navy.mil
- 9 Michael Yancey michael@greatpeninsula.org
- 10 Gerald Elfendahl gelfendahl@earthlink.net
- 11 Barbara Ann Smolko bsmolko@co.pierce.wa.us
- 12 Patty Charnas pcharnas@co.kitsap.wa.us
- 13 Martha Droge
- 14 JEFF ADAMS jaws@uw.edu
- 15 Chris May cmay@co.kitsap.wa.us
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Agenda

KCSSWM Watershed Health Monitoring Program: Introduction, Getting Started, Coordination

Kitsap County Public Works Annex

June 16, 1:00-3:00pm

Social Warm-up 12:30pm

Background: It is recognized that stormwater is one of many stressors on streams, the nearshore, lakes, wetlands, groundwater and open marine water. We are motivated to establish a long-term watershed based monitoring program to assess stormwater management actions over time. Monitoring shall provide information for an adaptive management strategy to measure improvement, decline or protection of valuable aquatic, economic and recreational resources. Selection of indicators, sampling locations, frequency, and methods is challenging. It is important that the program assess stormwater impacts, including pollutants and flows.

This workshop will be both an information session and listening session about monitoring focusing on stormwater in Kitsap County. This monitoring is closely tied with current NPDES permit requirements, anticipated future permit requirements and regional efforts to create an overarching regional and coordinated stormwater monitoring scientific framework and implementation program.

We look forward to an afternoon focused on an important topic.

Meet and Greet	12:30-1:00 pm
Welcome and Introductions	1:00-1:10 pm
<i>Presentation:</i> KCSSWM Ecosystem-Based Watershed Health Monitoring: Program Development and Purpose, Mindy Fohn	1:10-2:00 pm
<i>Open Discussion</i> Indicators, Sample Locations, Frequency Methods, Coordination, Data Management Data Analysis	2:00-3:00 pm



West Sound Watersheds Council (WSWC) Meeting Notes

June 16, 2010

Attendees and affiliations

Kathy Peters	WSWC Coordinator/Kitsap County
Bob Johnston	U.S. Navy
Michael Yadrick	Great Peninsula Conservancy
Gerald Elfendahl	Friends of Cannery Cove
Mark Libby	Clear Creek Task Force
Joleen Palmer	Stillwaters Environmental Center
Troy Fields	Mid Sound Fisheries Enhancement Group
Jim Aho	Illahee citizen
Linda Berry-Maraist	City of Poulsbo
Doris Small	WA Dept. of Fish and Wildlife
Barbara Anne Smolko	Pierce County
Patty Charnas	Kitsap County Dept. of Community Development
Martha Droge	Kitsap County Parks
Jeff Adams	Washington Sea Grant
Chris May	Kitsap County Surface and Stormwater Management
John Meyer	Puget Sound Partnership

Item 1 - Ground Rules for WSWC

- need to detail those involved; add academic institutions, NGOs, interested parties, Fisheries Groups
- suggestion: move last paragraph of section 1 up higher in the document (details who's involved with WSWC)
- in third paragraph, make sure it encompasses ecosystem protection beyond salmon
- look at HCCC and their process do ranking and voting of projects
- decision making – issues put to a vote can only be voted on by one person from an organization so the deck is not stacked
- suggestion: historical person (geomorphology, pollution history, etc) may be a good person on the TAG; technical group needs to look at cultural values of the area being restored/addressed (Parks Department has a cultural protocol)
- add a section in #7 to say the LE Coordinator is the conduit to the Watershed Leads

- the LE does not write letters of support, writes letters that say it fits in with the strategy of the group (in relation to letters of support in section #7); if there is a project we're wildly favorable to, we may as a group want to write a letter of support
- having the opportunity to share notes and provide input needs to be supported
- sharing messages through ECO Net; or all meeting notes/messages could be advertised and/or open to the public on the web
- notice of meetings and meeting notes/summary and/or events will be posted on the website
- Kathy will send out summaries of meeting notes
- Revisit issues, such as membership, chair/vice-chair, on future agendas

Item 2 – PSSRC Representation

- Linda Barry-Maraist put her name forward as potential rep for the PSSRC; group supported this!
- Kathy will send a letter to the PSSRC putting Linda's name forward
- Kathy will send a letter of gratitude Darlene Kordonowy thanking her for her service

Item 3 – KC SSWM Watershed Health Monitoring

- Chris May discussed the monitoring effort at SSWM in coordination with others
- Part of it is monitoring how effective our BMPs, Status and Trends, etc
- Health Department does a tremendous amount of monitoring
- PSP released the high level indicators earlier this week that will be supported by other pieces of information feeding into it
- Puget Sound Science Update – put the information on a Wiki for feedback
 - o Chapters – Indicators, Current Conditions, Threats, Effective Strategies
 - o Also a synthesis document and implications for policy makers
 - o All of this will be completed by the end of December 2010
- SRFB is not allowing monitoring; very much a project focus and less for capacity and monitoring
- Monitoring – can we approach NOAA, PSSRC, etc to help get monitoring funded?
- We need to know where monitoring is going; policy implications for rural verses urban (there is a different approach for each)

Item 4 – Liberty Bay Case Study

- Linda Berry-Maraist: there is a lot of study going on in Liberty Bay because they are a microcosm of Puget Sound
- Liberty Bay is an ideal place to study water quality issues; lots of research has been done
- Is there potential for Liberty Bay being a test case for water quality issues?

- We need to inform electeds and others about the issues, and is this a good place to actually study water quality issues
- Maybe have a symposium to convene scientists to synthesize work being done
- Lion McCandless is water quality guru – may be worth contacting
- Interested in Liberty Bay because there is an isolated mesocosm of rural and urban
- How do we take advantage of the information we do have
- Ask: Is Liberty Bay special and unique to look at targeting issues? Does this research give us a potential to study these things?
- Joel Baker should be asked to see if this is a good test case (Center for Urban Waters)
- There has been a disconnect with all the players involved
- We lack the integrating capacity to actually get communication between the silos
- Get together a subcommittee to plan a science meeting between PSP and all the work being done in Poulsbo (for the fall)

Item 5 – Strawberry Plant

- Presentation from Gerald Elfendahl on issues with Strawberry Plant
- Studying history is important

Meeting ran over time and the notes were not well taken on this subject. Mr. Elfendahl sent follow up information to the meeting participants.