



WESTSOUND
WATERSHEDS COUNCIL
AGENDA

West Sound Watersheds Council (WSWC)
July 21, 2010 9:00 AM - 12:00 PM
Kitsap Administration Building, Commissioners Chambers

- 9:00 Introductions, review agenda
- 9:15 WSWC ground rules (discussion and approval)
- 9:45 Salmon Recovery Funding projects 2010 (update and discussion)
- 10:45 *break to move vehicles*
- 11:00 Great Peninsula Futures Festival topics (discussion)
- 11:30 Information sharing and reports
*Citizen Science committee
*ECONet (Kitsap)
*Others?
- NOON Adjourn

Next meeting dates: Aug. 18, Sept. 15, Oct. 20, Nov. 17, and Dec. 15

TAG meeting to discuss SRFB projects July 23, 9-12 Port Blakely Room of Kitsap Admin. Bldg. Port Orchard



West Sound Watersheds Council (WSWC) Meeting Notes
July 21, 2010

Attendees and affiliations

Kathy Peters	WSWC Coordinator/Kitsap County
Joleen Palmer	Stillwaters Environmental Center/ECONet
Arno Bergstrom	WSU Extension
Mark Libby	Clear Creek Task Force
Jim Aho	Illahee Community Organizer
John Meyer	Puget Sound Partnership
Martha Droge	Kitsap County Parks
Jeff Adams	Washington Sea Grant
Peg Tillery	WSU Extension

Draft Ground Rules- Kathy-

Last month we met and discussed the ground rules in depth. This is a draft version derived from my notes. This month and next month we will be approving some SRFB projects and need to have these ground rules established prior to the approval process. We are spending public money and it is essential that we have our operating procedures established.

Comments-

- Arno- Does this address how to get citizens from all jurisdictions involved?
- Kathy- Even though we have been talking about this for years, we have not been able to come to a conclusion about how to do this. What we would like to do is to have each jurisdiction have as many people as possible be involved. I have about fifty people on the mailing lists, but it comes down to showing up.
- Arno- We need to create the expectations of being here. I would literally suggest sending a letter to have each jurisdiction to have them appoint someone. Have a sheet attached that shows the blanks where people are missing from the jurisdictions.
- John- It might be time to re-send a letter or revisit the idea of approaching the jurisdictions
- Arno- Perhaps it is a new time at KRCC and it would be worth meeting with them again
- Kathy- We are thinking about having a quarterly meeting to update elected officials
- John- I think we need to send them a letter showing them the money we have and the gaps in participation from each jurisdiction.
- Arno- How do the Action Agenda and WSWC connect? Maybe we could try to make the connections part of the bigger picture, highlight the connections.
- Kathy- Included in my grant's scope of work is to integrate and coordinate
- Mark- In the north end, we have community events that bring in a lot of citizens and agencies. Through booths representatives can explain what they are working on.

- Kathy- I have attended those types of events, but people just aren't interested in the process. I am optimistic about PSP helping people understand what salmon recovery is.
- Peg- We are on our third beach watchers module and what we are finding out is that there are people that are interested in salmon recovery.
- John- I am on the docket to talk to the Beach Watchers in August, so let's work together on what to present.
- Arno- We need to have a job description or the like to hand to potential participants to let them know what they are getting into.
- Joleen- We need to be able to provide the technical assistance because often citizens do not have that type of expertise.
- Joleen- Thanks to Kathy for all the coordination she has been doing over the years
- Arno- What connections do you have with SWMM?
- Kathy- I would like to have more of a relationship with them.
- Arno- I don't see SWMM having anything to do with PSP
- John- This group needs to be more broadly represented, and further, we need to have all those involved in resources at the table. I am working with the local North Central Action Area representative, Steve Bauer, to put together some ideas about what will work to get those groups at the table.
- Kathy- North Central Action Agenda includes our West Sound lead entity extending down to the Tacoma Narrows. We have lots of little streams, marshes, and aquifer recharge areas with valuable habitat. I would like to have a focused discussion on Liberty Bay and other similar communities, and invite local residents to talk about the science and ecology of the bay.
- Jim- The thing that brought me to this table is the title of "watershed." Who represents a watershed?
- Mark- Many of the watersheds have 501c3's or advisory boards that report to the commissioners and are responsible for communicating with other local groups. These groups are organized around parks, not necessarily watersheds. It is the same people, just sliced differently.
- Peg- Are there any programs that help citizens identify their watershed?
- Kathy- Not really, but that was part of Stream Team's goals.
- Kathy- One thing that concerns me about not having more citizens involved in this process is that they are not utilizing the tools we have available like the Habitat Work Schedule. You can have information available internally or to the public.
- Kathy – Let's get back to the ground rule discussion: These are the operating guidelines for this year. How does that sound? We will continue to refine and work on this document.
- John- I think we should think about having a Chair and/or Vice Chair for 2010 such as Linda. Then when we set up a strategy for broadening the table, we can have the Chair help spearhead that mission.
- Kathy- The natural resource agencies and the tribe don't really have the time to participate.
- John- This is a smaller group than usual, and Kathy you have been doing a great job so far.
- Kathy- I will post these ground rules on the website and send them to RCO as a part of our 2010 process.

SRFB Projects, 2010- Kathy/John

These are the projects on the list and we have about half a million to allocate. PSAR Projects need to be under contract by November 30 or the funding will be "swept". A ranked list of projects need to be approved by us by August. If we have money left over, we can give it to other Puget Sound Lead Entities. We are getting better at sharing monies between one another. We just acquired 5,000 feet of

pristine shoreline at Devils Head through the work of three Lead Entities. We need to discuss where we want to have the Water Typing Project proceed next. How can we be strategic about this?

Comments-

- Mark- We need some help at the head of Dyes Inlet with the Marwick property where they are putting in a big development. We need help getting these streams reclassified.
- Kathy- The water typing project can also help tie people to their watershed as it brings new information to light. Having approval to access to the streams also helps makes the decision whether or not we want to have it typed. We will have another meeting to decide where we want to go next in order to secure funding for this project. This data is given to DNR as part of the project's deliverables.
- The TAG is meeting Friday at nine to rank the projects. Then I will work diligently with each project sponsor to make sure that their application is complete and they have addressed the review panel's comments. August 18th we will have a WSWC meeting to officially approve the list.
- Jeff- How does the water typing project address dewatered streams that once were potentially fish bearing?
- Kathy- They try to do the work in the spring and follow DNR's water typing process. They use DNR's stream maps and then use lidar to detect other streams. Dry streams should be shown on maps. If they find fish in the headwaters then the whole stream become classified as "fish bearing."
- Jeff- the Penrose Point is such a critical project and is a great opportunity for monitoring. This opportunity should not be missed. If it is significant and/or unique enough project perhaps we should look at involving some graduate students.
- Joleen- We should be incorporating monitoring plans in the beginning phases of planning creating a preliminary monitoring design.
- Kathy- We don't have a monitoring person so it falls off my plate because it is not required.
- John- There is an effort at PSP to establish a monitoring protocol.
- Kathy- We could make a space on the Habitat Work Schedule specifically for project monitoring.

Estuary and Salmon Recovery Program- Kathy

This is a grant program that the state legislature is funding. They would like to have projects identified before the next legislative session. Meeting July 28, 1-4 pm in Silverdale. Projects tend to be large, like delta restoration projects. They are working with PSNERP to figure out how to bundle projects. These presentations are usually very informative and worth going to. The idea is that you would go to figure out how to apply for ESRP grants.

Comments-

- Mark- What projects do you see being candidates for ESRP grants?
- Kathy- Some of the package projects like Chico Creek. Harper Estuary also has an active group wanting restoration.
- Mark- Do they have funds for roads?
- Kathy- Yes, if the road improvement is a part of the restoration effort.
- John- **Projects of Regional Significance-** the Salmon Recovery Council and the SRFB are posing the question: Are we effectively addressing salmon recovery in the area and considering the big picture projects? This is to help us understand what it is going to take to fund these large scale projects and what potential project partners and funding sources are available. We are taking

this preliminary list to the Salmon Recovery Council tomorrow to just give them an idea as to what these types of projects would look like and how much they would cost. WSWC needs to be looking at these types of projects to eventually put on the list.

- Joleen- Maybe this will be a good opportunity to involve the cities and the electeds.
- Peg- Can we maybe use video conferencing to get the electeds here?

Future Festival-Kathy/John-

We wanted to make sure that our messages were similar as to not be confusing. One of the most important things we need to emphasize is the significance of the shoreline.

Comments-

- John- PSP is not going to have a booth, but I will be speaking on a panel about shorelines.
- Peg- We are going to talk about rain gardens, beach watchers, and the individual shoreline stewards program.
- Joleen- We will be doing our watershed talk, handing out resources for homeowners, and focusing on maintaining watersheds health and helping people connect to their watershed. We will also be bringing native plants to sell and show, and possibly some rain barrels.
- John- We should all have some of the same flyers at every booth to help show the connections between organizations.
- Joleen- We should have some physical identifier to show the relationships between organizations.
- Jim- Lori signed up for a booth for the parks and Illahee is going to staff it and display the Illahee project.
- Joleen- I will put the info sheet together for the festival about booth locations.
- Kathy- I will have a one page handout about salmon recovery that can be put out on the booths.

Updates-All-

- Arno- Handout on Red Alder and stream restoration. I am looking for ideas to train and engage volunteers in planting coniferous trees in the understory of the riparian areas to replace the red alder. This is not a classic restoration project- it is planning for the future generations.
- Jeff- This is a great way for people to start thinking long term.
- Arno- The 2007 Washington State Forestland Database is a great resource. They have mapped and indentified all the miles of streams and riparian areas and calculated buffers. It also gives the percent of forest cover and the owners of property with five or more acres of forested land.
- Mark- We have an eight acres restoration project in the Clear Creek watershed starting in August through October. Also, we have had a walk through with about forty bidders for the development of a master plan for the Clear Creek watershed including restoring meander and wetland. We hope to have the award early this winter with a construction period in 2013.

2010 Operating Guidelines

West Sound Watersheds Council Lead Entity

PURPOSE/MISSION STATEMENT

The West Sound Watersheds Council (WSWC) is the lead entity for salmon recovery housed within Kitsap County government, as agreed to by the cities, counties, and tribes* in the specified geographic area, as described in the "Salmon Recovery Act"..

*Suquamish Tribe, Squaxin Island Tribe, Kitsap County, Pierce County, cities of Bainbridge Island, Bremerton, Gig Harbor, Port Orchard and Poulsbo.

I. WEST SOUND WATERSHEDS COUNCIL Description

The West Sound Watersheds Council geographic area includes Water Resource Inventory Area (WRIA) 15, excluding Hood Canal, and is commonly referred to as the West Sound Watersheds.

WSWC will serve as the coordinating body for implementation of the Puget Sound Salmon Recovery Plan, a sub set of the Puget Sound Action Agenda, for activities occurring within the West Sound Watersheds. This will include coordinating with and connecting entities such as the Salmon Recovery Funding Board (SRFB), the WSWC Technical Advisory Group (TAG), project sponsors, other lead entities, and state and federal agencies (such as Washington State Department of Ecology, the Puget Sound Partnership and National Oceanographic and Atmospheric Administration).

WSWC will solicit members and support a broad representation as described in the "Salmon Recovery Act" (RCW 77.85) and will include key implementer groups. Such broad representation may include elected officials or staff from tribal, city, and county agencies, the U. S. Navy, academic institutions, regional fish enhancement groups, non-governmental organizations, stakeholders, and other interested parties. Participation in WSWC is voluntary.

membership criteria to be discussed at future 2010 WSWC meeting

WSWC, with input and guidance from the TAG on scientific and technical issues, will develop a strategy for protection and restoration of habitat for ecosystem recovery. This strategy will include both capital and non capital projects, such as education, regulatory compliance and research. This strategy will be updated by WSWC each year through the Puget Sound Partnership (PSP) 3 Year Work Plan update.

WSWC will develop a single ranked-in-order-of-priority list of proposed projects each year to be submitted to the SRFB through the PSP for funding consideration. Ranking will be dependent on criteria set by WSWC and the TAG.

WSWC will review and rank other projects as requested by other funding programs such as the Community Salmon Fund, the Estuary and Salmon Restoration Program (ESRP), or the National Estuary Program.

II. MEETINGS

Meetings of WSWC will be scheduled by the lead entity coordinator. The time, location, and frequency of meetings may vary to ensure that all tasks are completed in a timely manner and to maximize attendance by WSWC members.

All meetings or events conducted by the WSWC will be advertised on WSWC website and open to the public.

How to include public involvement to be discussed at future 2010 WSWC meeting

Notice of meetings, events, and summaries will be provided to any interested parties and WSWC members.

III. DECISION MAKING

The goal for decision making will be consensus. Conflicts will be resolved through negotiation until consensus is achieved, a vote is called for, or the item is tabled.

Issues being put to a vote will be decided by a simple majority, with one vote per organization.

May be future agenda topic, look at HCCC process for ideas

IV. RECORD KEEPING

Records will be maintained by the lead entity coordinator and available for review during normal business hours with reasonable notice.

Lead entity coordinator will provide an agenda and attendance roster for each meeting. Draft meeting notes will be distributed to participants in a timely manner.

Meeting notes and other important documents relevant to WSWC business shall be posted on the WSWC website, through ECO net or other media venues.

WSWC products may take the place of the usual minutes.

V. WSWC MEMBER RESPONSIBILITIES

Attendance at the meetings is important to continue being an informed WSWC member. WSWC members are expected to attend the meetings. If a member is unable to attend a meeting, it is the member's responsibility to inform themselves on issues discussed in those meetings through review of the meeting summaries and products.

VI. TECHNICAL ADVISORY GROUP (TAG) RESPONSIBILITIES

The purpose of the TAG is to help ensure that sound science is used in the identification and prioritization of salmon habitat protection and restoration projects in the West Sound Watersheds.

The TAG will provide recommendations on project prioritization for SRFB grant funding to WSWC and lead entity coordinator.

Members of the TAG shall reflect expertise in technical experts in the fields of salmon life history, marine ecology, restoration techniques, nearshore habitats, geology, water quality and quantity or other areas as determined by the WSWC.

TAG to should discuss how to include cultural or historical expertise at next meeting

The TAG will operate as an independent committee of WSWC, governed by generally accepted guidelines and practices governing the activities of independent science boards.

The TAG will announce its meetings in advance and will encourage all interested parties to attend and observe.

VII. LEAD ENTITY/LEAD ENTITY COORDINATOR RESPONSIBILITIES

Kitsap County will assign a lead entity coordinator to support the work of the WSWC and the TAG. The lead entity coordinator will manage lead entity operational funds received from the RCO.

The lead entity coordinator will serve as the primary point of contact with for the SRFB project ranking process in the West Sound. The lead entity coordinator will be responsible for managing communication and information exchange among the WSWC, TAG, project sponsors, and state and federal agencies.

The lead entity coordinator will represent WSWC and participate in the Puget Sound Partnership's Watershed Leads group.

The lead entity coordinator will coordinate public outreach and education activities for WSWC.

The lead entity coordinator will handle the appropriate administrative duties and coordinate with the WSWC, TAG, and committee chairs (if appointed).

The lead entity coordinator will support project sponsors by assisting with project applications through the Habitat Work Schedule (HWS), the PRISM grant system at RCO and the lead entity ranking process.

The lead entity coordinator will respond to any requests for information related to projects included in the WSWC 3 Year Work Plan.

The lead entity coordinator, with the support and assistance of the WSWC and the

TAG, will solicit and encourage local sponsors.

The lead entity coordinator will report the final ranking process and projects to the West Sound Watersheds Council.

VIII. PROJECT SPONSOR RESPONSIBILITIES

Project sponsors will submit complete and accurate project proposals within the prescribed time frame through the HWS and PRSIM databases.

Project sponsors will participate in site visits or WSWC discussions of their projects.